**2022 - 2023 Meeting Minutes**

**Upland Teachers Association**

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**Board of Directors Meeting**

Monday, September 12, 2022

**Call to Order**

A meeting of the Board of Directors was called to order at 4:00pm by Greg Lander.

Moved by Danny Lawrence and seconded by Anne Smith to adopt the agenda as presented.

Motion Carried.

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| **Officers Present:**  **President:** Greg Lander  **Vice President:** Anne Smith  **Treasurer:** Stacie Bangle  **Secretary:** Carla Hegler | **Directors Present:**   |  |  | | --- | --- | | **Site** | **Director(s)** | | **Baldy View** | Emily Gomez | | **Cabrillo** | Doug McCully | | **Citrus** | Andrea Maddox-Butler  Dianne Schlitt-Thompson | | **District Office** |  | | **Foothill Knolls** | Dawn Vieira | | **Hillside HS** | Eileen Sarinana | | **Magnolia** | Sarah Fash | | **Pepper Tree** | Kelly Tolliver | | **Pioneer Jr.HS** |  | | **Sierra Vista** | Stacy Olguin | | **Sycamore** | Janet Jankoski-Pelkey | | **Upland Elem.** | Connie Delaney | | **UHS** | Debbie Glenn - Negotiator  Terry Kimberling  John McNally | | **Upland Jr.HS** | Danny Lawrence | | **Valencia** | Elizabeth Rynear | | **Other** |  | |

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| **Agenda Items** | **Notes** |
| Minutes | June, 2022 minutes approved with no corrections or objections |
| Treasurer’s Report | Treasurer's report accepted for filing |
| President’s Report | **Directors and Site Reps**   * If the names of the Director and Site Reps have not been sent, please send to Debbie Glenn   **CTA Conference Attendance**   * LGBTQ Conference - Palm Springs - October, 2022 * SPED Conference - Burlingame - September 30 - October 2, 2022   *A motion was made to approve up to 5 people and expenses of $3000 to attend the LGBTQ Conference*   * Moved by Janet Jankoski-Pelkey and seconded by Doug McCully. Motion carried. Unanimous vote, no nay votes or abstentions.   *A motion was made to approve 2 people and expenses of $2000 to attend a SPED Conference*   * Moved by Dianne Schlitt-Thompson and seconded by Stacie Bangle. Motion carried. Unanimous vote, no nay votes or abstentions.   **Interview Panel for Open Seat - School Board Election**   * Candidates running for open seat: Chris Cruz and Tao Hoching * An interview panel is being created to meet with the candidates. * Date of the interview has not been decided * Panelists - Debbie Glenn and Dianne Schlitt-Thompson * If interested in being on the panel, please notify your Director or Site Rep   **County Board of Education Election**   * Bob Bennett, current Upland School Board member, is running for a seat   *A motion was made to invite Bob Bennett to speak at a Rep Council Meeting. Decision of support will be made by Rep Council after the interview*   * Moved by Janet Jankoski-Pelkey and seconded by Stacie Bangle. Motion carried. Unanimous vote, no nay votes or abstentions.   **UTA Office Cleaning**   * UUSD Mod/Severe Adult Transition Program is interested in having their students provide the office cleaning service. * $40 per cleaning; 1 - 2 times per month.   *A motion was made to allow the students participating in the Adult Transition Program to provide the cleaning service for the UTA Office.*   * Moved by Andrea Butler Maddox and seconded by Diane Schlitt -Thompson. Motion carried. Unanimous vote, no nay votes or abstentions.   **Office Manager Interview Panel**   * A panel to conduct the interviews for Office Manager has been created. * Interview date to be determined * Panelists: Greg Lander, Debbie Glenn, Dianne Schlitt-Thompson, Janet Jankoski-Pelkey and Andrea Maddox-Butler.   **Board of Director and Rep Council Meetings**   * Board of Directors - UTA Office - 2nd Monday of each month * Rep Council - will remain online at this time - 4th Monday of each month * Exceptions will be noted o the schedule sent out * Meetings will begin at 4:00pm |
| Committees | **DACC**   * Need Elementary and High School representation. Please let your Director or Site Rep know if you are interested   **NEGOTIATIONS**   * The contract has been ratified. Goes to UUSD School Board for approval. 2022 - 2023 negotiations will begin. Items to be discussed include SPED and income.   **SPECIAL ED**   * Confusion at many sites regarding paraprofessional placement. * Principals may have changed placement of paraprofessionals without notifying the district. * Concern with paraprofessionals at multiple sites who are funded through SPED, but working in the General Education setting. * Human Resources is onboard with creating a safe working environment and providing appropriate support for students with IEPs and behavior issues. * Training for one-on-one support is voluntary. District is to provide the training, the Case Carrier is to provide further instruction for specific supports and needs of students. * Concern that some mod/severe teachers are being instructed to teach in-person and online simultaneously.   **EQUITY TEAM** - Nothing at this time |
| Open Forum | **Supply Orders**   * Concern that orders are due in May, but supplies have not arrived in time for school. Some supplies still have not arrived. * This is due to the budget being closed by June. Not re-opened until July but office managers do not return until August. * Greg will ask if possible for orders to be created, but scheduled to be processed in July. This could help avoid delivery delays   **Elementary Report Card Comments**   * Diane Schlitt-Thompson has a meeting scheduled with Chris Beeson to review the comments for elementary report cards.   **Instructional Rounds**   * District can make it required * Observed three times in a short time span, is it excessive? * Elementary teachers were not given a choice whether or not to be observed. Schedules were given with observation dates and times. * Timing - Kindergarten / 1st Grade being scheduled first, younger students still learning schedules and expectations. * Greg will check on the possibility of rescheduling   **Field Trips**   * Concern at some sites, they were told that all field trips for the year must be scheduled by the end of September.   **Hiring Due To Being Over Student Average**   * Is it a site based or admin decision as to what grade level the new teacher should be placed when it is due to being over the class average? * When a new teacher is hired to reduce class averages, discussions could be had by the site decision-making team and the grade levels involved as to the best placement of the new hire. |
| Adjournment | Meeting was adjourned at 5:14p.m. |
| Next Meeting | Rep Council Meeting - Monday, September 26, 2022 @ 4:00pm |